



# ONLINE DATA ENTRY & REPORTING SYSTEM

## Ad-hoc Report - Survey Completeness

This guide assists users with to navigate extracting a Survey Completeness Report

Please note, depending on your login permissions, various other modules will be available from either the blue banner or the light grey banner above.

**1. Click "Reports" in the header banner, then click "New Report" button on the screen**

The screenshot shows the ANZDATA Reports page. The top navigation bar includes 'Home', 'ANZDATA', 'Trials', and 'Reports' (highlighted). Below the navigation bar, there are sections for 'Forms' and 'Ad-hoc Reports'. The 'New Report' button in the 'Ad-hoc Reports' section is circled in red. A dropdown menu for 'REPORTS' is also visible.

**2. Navigate to the category "UNIT SUMMARY" and select "Survey Completeness Data - Detailed" report from this section**

The screenshot shows the ANZDATA Report Builder page. The 'Report Data' tab is selected. The 'UNIT SUMMARY' category is expanded, and the 'SURVEY COMPLETENESS DATA - DETAIL' report is highlighted with a red circle. The page title is 'Report Builder'.

UNIT SUMMARY		
TX PERFORMED	NEW STARTS	<b>SURVEY COMPLETENESS DATA - DETAIL</b>
DECEASED PATIENTS - IDENTIFIED	PENDING CANCER SURVEY DATA	PREVELANT PATIENTS DEMOGRAPHICS
REJECTION EPISODES - DETAILED	PERITONITIS EPISODES - DETAILED	PATIENT CENTRE TRANSFERS
NEW PATIENTS FOR CURRENT SURVEYS	MODALITY CHANGES	PATIENT TREATMENT CHANGES
TRANSPLANT FUNCTION	TRANSPLANT ANNIVERSARY FOR FOLLOWUP - CURRENT SURVEY	RENAL UNIT SERVICE PROVISION
TRANSPLANT ANNIVERSARY FOR FOLLOWUP - REALTIME	ACUTE REJECTION TREATMENTS - DETAILED	TRANSPLANT ASSESSMENT STAGE STATUS FOR END OF SURVEY
PENDING SURVEY CHECKS - CALCIPHYLAXIS	CALCIPHYLAXIS EPISODES - DETAILED	TRANSPLANT ANNIVERSARY BY YEAR
TRANSPLANT SURGICAL DATA REPORT BY TX CENTRE	PREVALENT DIALYSIS PATIENT SURVEY DATA 2020	TRANSPLANT ASSESSMENT PATHWAY INCIDENCE PATIENTS
PARENTHOOD OUTCOME - DETAILED	PREVALENT DIALYSIS PATIENTS BY YEAR	TRANSPLANT FUNCTION WITH FAILURES AND DEATHS
NEW PATIENT - REGISTRATOR DETAILS MISSING		

### 3. Select the button [NEXT] to return all patients you are permitted to view or the button [ADD CONDITION] to filter for specific cohorts and then click [NEXT]

Home ANZDATA Trials Reports lanzdata1 Log off

ANZDATA Living Kidney

## Report Builder

Report Data **Filter Conditions** Report Results

Enter conditions to filter the report results:

Column Name	Condition Type	Condition Value	
ParentCentreCode	Equals	TADH	<input type="checkbox"/> Remove Condition

### 4. View results on screen or export results by selecting the design file format and click the button [EXPORT RESULTS]

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## Report Builder

Report Data Filter Conditions **Report Results**

Export Results:  CSV  Excel

Drag a column header and drop it here to group by that column

Patient Id	Service Districts	Parent Centre Code	Facility	Parent Centre MRN	Given Name	Suf Name	Date Of Birth	Gender	Treatment Modality	Current Treatment	Physician	Centre Issues	New Patient Issues	Comorbidity	Cancer Survey	Dx Issues	HD Issues	PD Issues	Tx Issues	Dr Cn
112506		TADH	TADH	044426	AABEJF GivenName	AABEJF Surname	26/03/1966	M	TX	Transplant in AUSTINZ	Roger	NA	NA	Y	Y	NA	NA	NA	NA	NA
113080		TADH	TADH	284686	AACJHJ GivenName	AACJHJ Surname	28/10/1969	M	TX	Transplant in AUSTINZ	Roger	NA	NA	Y	Y	NA	NA	NA	NA	NA
114176		TADH	TADH	387157	AADAGH GivenName	AADAGH Surname	20/11/1962	F	TX	Transplant in AUSTINZ	Roger	NA	NA	Y	Y	NA	NA	NA	NA	NA
117334		TADH	TADH	191949	AAGCCD GivenName	AAGCCD Surname	02/02/1967	M	TX	Transplant in AUSTINZ	Roger	NA	NA	Y	Y	NA	NA	NA	NA	NA
124883		TADH	TADH	0307005	ABDHHC GivenName	ABDHHC Surname	12/04/1968	M	TX	Transplant in AUSTINZ	Roger	NA	NA	Y	Y	NA	NA	NA	NA	NA
125026		TADH	TADH	494984	ABEJBF GivenName	ABEJBF Surname	12/12/1968	F	TX	Transplant in AUSTINZ	Roger	NA	NA	Y	Y	NA	NA	NA	NA	NA
125032		TADH	TADH	474358	ABEJCB GivenName	ABEJCB Surname	07/06/1965	M	TX	Transplant in AUSTINZ	Roger	NA	NA	Y	Y	NA	NA	NA	NA	NA
131656		TADH	TADH	199205	ACAFEF GivenName	ACAFEF Surname	16/08/1951	M	TX	Transplant in AUSTINZ	Roger	NA	NA	Y	Y	NA	NA	NA	NA	NA

The file output will download to your default folder on your local network.

## 5. Interpret results on screen or from the exported output to find outstanding or incomplete data for a patient.

Using MS Excel tools and tips you can apply further filters to the output.

The last column in the tabled output indicates 'Y' or 'N' if the minimum dataset for the patient's survey is complete.

If 'N' exists in the COMPLETED column, there will be a 'Y' in one of the other columns indicating there are issues to be resolved. The columns refer to sections of the minimum dataset of the online system or section of the paper form. Refer to the below to take the appropriate next steps in the online data entry system:

**Centre Issues** – Missing MRN or Missing Facility code. Navigate to the 'Facility Transfers' screen of the online data entry system via the patient link **TRANSFERS**.

**New Patient Issues** – Missing data at Registration. Navigate to **PATIENT DETAILS** screen of the online system

Please note: Data can only be updated in the current open survey periods on this screen. Otherwise, data will need to be sent to the Registry office by email [anzdata@anzdata.org.au](mailto:anzdata@anzdata.org.au) or contacting one of the Registry staff.

**Comorbidity** – Missing data such as residential postcode, comorbidities, cancer in survey, Hep C result, Calciphylaxis in survey, or non-registry-based trials. Navigate to the Patient Details Screen and scroll to the **POSTCODE and COMORBIDITIES** and Co-Morbidities table at the bottom of the screen and select the respective survey period end date to open the edit screen.

**Dx Issues** – Missing data for type of dialysis, biochemistry nearest to the end of survey period for the respective test result, use of Epoetin agent. Navigate to the Patient record via the **DIALYSIS** screen.

**HD Issues** – Missing data pertaining to the Haemodialysis regime the patient was undertaking, dialysis adequacy and vascular access in use, nearest to the end of survey period or prior to a change in modality on the **DIALYSIS** screen under the heading **HEAMODIALYSIS** for the respective survey period.

**PD Issues** – Missing data pertaining to the Peritoneal Dialysis connection system and

regime the patient was undertaking and dialysis adequacy, residual function on infection episodes, nearest to the end of survey period or prior to a change in modality on the **DIALYSIS** screen under the heading **PERITONEAL DIALYSIS** for the respective survey period.

**Tx Issues** – Missing data pertaining a new transplant in open survey period. Navigate to the **TRANSPLANTS** screen and select the recent transplant.

From the **CURRENT GRAFT** tab - Recipient CMV & EBV results, total ischemia, immediate function data issues.

From the **SURGICAL DATA** tab - data on graft anastomosis.

From **TRANSPLANT THERAPIES** tab - immunosuppression monoclonal/polyclonal agents used as prophylaxis at transplant event.

**Drug Data Issues** – Missing data for prevalent patients at anniversary time point of their current graft on the **DAILY DRUG DOSE** tab.

Please note, the fields are only editable on screens if the patient was in your unit at the time point data is required.