

*This document is designed to clarify the role of the **Aotearoa New Zealand Working Group** of the ANZDATA Advisory Committee.*

Working Groups of ANZDATA Advisory Committee:

Are composed of a small, functional number of clinician-researchers that have a focus on specific areas to support the mission of ANZDATA. Current working groups include Aotearoa New Zealand, Transplantation, Haemodialysis, Peritoneal Dialysis, Paediatrics, Aboriginal and Torres Strait Islander Health, and Patient-reported Outcomes.

Group Responsibilities

The Aotearoa New Zealand ANZDATA working group is charged with the responsibilities of:

1. Incorporating the Principles of Te Tiriti O Waitangi/Treaty of Waitangi within ANZDATA activities relevant to Aotearoa New Zealand;
2. Annual review of data collected by ANZDATA, focussing data fields of particular relevance to Aotearoa New Zealand;
3. Promotion of use of ANZDATA data within their area:
 - a. Generation of research ideas/data analysis/publication, and presentation;
 - b. Fielding queries/applications/suggestions for research from ANZDATA contributors outside the working group and, where deemed appropriate, facilitating such research whether that be carried out by the persons making the request, by the working group, or by a combination of the two;
 - c. Providing an annual written report of their research activity to the Chair of the ANZDATA Advisory Committee;
4. Assistance with the Aotearoa New Zealand chapter for the Annual Report – primarily the responsibility of the Convener of the working group;
5. Providing feedback and recommendations on data requests that principally examine outcomes for patients in Aotearoa New Zealand including any specific analysis of Māori and Pacific health outcomes;
6. Providing support and advice to ANZDATA contributors and the ANZDATA Advisory Committee on processes for consultation with Māori and Pacific stakeholders for data requests that principally examine outcomes for patients in New Zealand including any analysis of Māori or Pacific health outcomes;
7. Presentation of data/analyses at society meetings including the ANZSN New Zealand Chapter annual meeting
8. Providing feedback and advice to the ANZDATA Advisory Committee on issues related to Aotearoa New Zealand including (but not limited to) strengthened stakeholder consultation and engagement, increasing research capacities within Aotearoa New Zealand, supporting clinical practice change and evaluation or Māori and Pacific health outcomes related to ANZDATA, and strengthening ANZDATA priority-setting for Māori and Pacific health advancement (funding, research, capacity-building, relationships, and connectivity);
9. Asking:
 - a. How data are generated to measure how the rights of Māori to access care and resources for kidney health are being met;
 - b. How Māori participation in decision-making and control over their ANZDATA information is progressing;
 - c. How resulting ANZDATA data are available for use by Māori stakeholders in policy development, advocacy, monitoring, planning, and evaluation processes;
10. Supporting, fostering, and maintaining relationships with other stakeholders in Aotearoa New Zealand involved in measuring and reporting on nephrology care quality and activity including the NZ Blood Service, the Ministry of Health, the NZ Peritoneal Dialysis Registry, District Health Boards, and Kidney Health New Zealand;
11. Supporting increased New Zealand consumer engagement with ANZDATA activities via relationships with local renal societies, KHNZ, and individual consumers.

Composition and Terms

The number of members in the group will be a minimum of 5, including the Convenor who will be resident in Aotearoa New Zealand and will have knowledge of Māori health methodologies and tikanga. Ideally one or more members will identify as Māori or Pasifika. Diversity on the Working Group is desirable.

The group is dynamic in membership, with members and Convenor appointed to a 3-year term with an option to extend, subject to recommendation by the Convenor and approval by the ANZDATA Advisory Committee.

When additional expertise in Māori or Pacific health is required to meet the group's responsibilities and strategic goals, consultation with appropriate experts and groups with recognized skills will be sought.

Members are:

- selected to provide a range of skills including leadership, sub-specialty expertise, registry data analysis and teamwork with the aim of creating teams to lead ANZDATA-based research within Aotearoa New Zealand to maximise quorum the scientific output of ANZDATA, to continually review the scientific basis of data collection, and most importantly, to improve kidney health care and outcomes for New Zealand patients and whānau/families
- led by a Convenor charged with coordination of the group, communication and direction and are required to report progress to the Chair of the ANZDATA Advisory Committee via quarterly teleconference or annual face-to-face meeting.

To ensure effective succession planning, the Working Groups will:

- Identify members due to retire from the group at least 6 months in advance
- Seek nominations from ANZDATA contributors (via an Expression of Interest (EOI) email to all Heads of Units (NZ), ANZSN (New Zealand chapter), RSA (NZ), or KHNZ members and advertisement in the ANZSN newsletter and website) to fill up-coming vacancies in the Group. In the event of specific skills and leadership attributes being required, other approaches to identifying suitable members will be undertaken including personal communication.
- Select nominee(s) to fill up-coming vacancies based on standing in the Aotearoa New Zealand nephrology and/or public, Māori, or Pasifika health communities, skill set, productivity and perceived ability to work with the remaining Committee members and recommend selected nominee(s) to the ANZDATA Advisory Committee for ratification. Selection will consider all aspects identified in bullet-point 2, which have underpinned the success of the Groups to date.

RACP Advanced trainees in Nephrology/early career researchers (ECR) will be invited to join working groups through the Expression of Interest process as follows:

- EOIs will occur annually with one advanced trainee/ECR accepted per working group each year for a 2-year term
- Maximum of 2 trainees/ECRs per working group
- Selection will be based on (i) demonstrated data analysis skills and (ii) current involvement in ANZDATA projects
- Letter of support from RACP supervisor or Head of Unit for Advanced trainee membership is a pre-requisite for application

<i>Version</i>	<i>Version Date</i>	<i>Endorsed</i>	<i>Outcome</i>
2020_v1.0	February 2020	Draft	Separate ToR proposed by NZ WG from general WG ToR
2020_v2.0	August 2020	Draft	Reformatted
2021_v2.1	June	Draft	Updated to include Guidance for ANZDATA data requests involving Ethnicity
2021_v3.0	August 2021	Final	Endorsed by Advisory Committee